



*Exploring and documenting the natural world*

## Agenda for the CETAF Digitisation Working Group

*Place: Lecture Hall, Naturhistorisches Museum Wien, Vienna*

*Date: Tuesday 14<sup>th</sup> October 2014*

*Time: 9.30-12.00*

1. *Introductions.*
2. *Terms of reference of the Digitisation Working Group (DWG).*
  - a. *Aims of the DWG.*
  - b. *Membership of the DWG.*
  - c. *How the DWG will function.*
  - d. *Communication mechanisms.*
3. *Work plan for October 2014 – September 2015.*
4. *Relationships within CETAF.*
  - a. *Relationship to the Information Science & Technology Commission (ISTC)*
  - b. *Relationship to the Collections Policy Board (CPB).*
  - c. *Relationship to the rest of CETAF.*
5. *Biodiversity Heritage Library (BHL) Europe.*
6. *Automated geo-referencing.*
7. *Any Other Business.*
8. *Date of next meeting.*